

Arna Township
May 11, 2026
Held at Town Hall

Board Members Present: Brent Hodgeman, Jan Proffit, Darrick Sweats

Clerk: Andrew Allen

Treasurer: Lynn Anderson

Guests: Bob Brewster, Walter Hodgeman, Glen Sladek, Todd Johnson, David Hughes

1. Call to Order and Pledge of Allegiance: Chair Brent Hodgeman called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.
2. May 11, 2026, Meeting Agenda was modified to change Financial Report to Treasurer Report, Correspondence to Clerk Report. Two items were added to New Business. Deep Clean Town Hall and Purchase of new Tall Hall Vacuum. Supervisor Hodgeman made a motion to approve revised agenda. Supervisor Sweats seconded. Motion carried unanimously.
3. April 13, 2026, Meeting Minutes were read by Clerk Allen. Supervisor Proffit made a motion to approve the meeting minutes. Supervisor Sweats seconded. Motion carried unanimously.
4. Financial Report was read by Lynn Anderson. Supervisor Sweats made a motion to approve the financial report and Supervisor Hodgeman seconded. Motion carried unanimously.
5. Clerk Report
 - a. Bank Resolution needs to be done
 - b. Town Hall address has been updated to 50252 1ST Ave, Markville, MN 55072 and mail now forwards to the bank of mailboxes just south of the Town Hall.
 - c. PFML has been set up with the State of MN
 - d. Been working on getting updated I9, Fed W4, & State MN W4 forms updated from Arna Employees and elected officials.
 - e. Filed 1ST QTR Federal 941
 - f. ECE bills are now on auto pay for all three accounts (Town Hall, Grader Garage, and Street Light)
 - g. Email sent to election judges for upcoming training
 - h. Arna Township Fee Schedule has been recorded with Pine County
 - i. MAT Law Review Seminar on June 5th.

6. Old Business

- a. Mowing Quote – Darrick Sweats was the only submitted quote for mowing. Supervisor Hodgeman made a motion to accept the mowing quote as submitted. Supervisor Proffit 2nd. Supervisor Sweats Abstained. Motion Carried.
- b. Beaver Trapping Quote. – Darrick Sweats was the only submitted quote for mowing. Supervisor Proffit made a motion to accept the mowing quote as submitted. Supervisor Hodgeman 2nd. Supervisor Sweats Abstained. Motion Carried.
Township will continue to search for another person to trap the nuisance beaver on Pansy Landing and Kelch.

7. New Business

- **Bank/Bank Resolution**

Bank Resolution

- a. **Powers Granted.** (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Printed Name	Title or Position
a. ANDREW ALLEN	CLERK
b. BRENT HODGEMAN	SUPERVISOR
c. JAN PROFFIT	SUPERVISOR
d. DARRICK SWEATS	SUPERVISOR
e. LYNN ANDERSON	TREASURER

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
A & E	(1) Open any deposit account(s) in the name of the Association.	2
A, B, C, D, E	(2) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	3
A, E	(3) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	1
N/A	(4) Authorized to use Visa Debit Cards for Business Checking accounts	N/A
A, E	(5) Other: Online access for Clerk and/or Treasurer to also include mobile deposit	1

Limitations on Powers. The following are the Association's express limitations on the powers granted under this resolution. Clerk and Treasurer "otherwise withdraw or transfer funds on deposit with this Financial Institution" for Power # 2.

Supervisor Hodgeman made a motion to approve the bank resolution to make these updates at Northview Bank. Supervisor Sweats seconded. Motion carried unanimously.

Bank

- o Clerk and Treasurer will see what's in the Town Hall safe deposit box and report back at the June Board Meeting.

- **MAT Training**

- o Two 45-minute sessions complimentary.
- o Additional: 3-hour session scheduled for May 13, 2026 (\$199.40).

Supervisor Hodgeman made a motion to approve the MAT Training Contact as submitted from MAT and to include additional training as needed. Clerk Allen and Treasurer Anderson will report back at the June Town Board meeting if additional training is needed. Supervisor Sweats seconded. Motion carried unanimously.

- **Town Hall Internet**

- o Discussion: Need for internet at Town Hall considered (primarily for Pine County Annual Board of Appeal meeting, future uses like security cameras, Planning Commission Meetings, Clerk/Treasurer needed to meet at Town Hall and general use).
- o Current costs through Starlink are estimated as low as \$50/month.
- o Decision: No motion or commitment made. Further research and comparative costs to be presented at June meeting.

- **Road Review Scheduling**

- Annual road review discussed: Best conducted by Road Manager (Darrick Sweats) and Grader Operator (Doug Wiita), not whole board.
- Clerk's former role is mainly to record details.
- Planned Date: Tentatively May 28, 2026, subject to Doug's availability. Results to be presented at June's Town Board Meeting

Town Hall Deep Cleaning & New Vacuum

- The two cleaning staff (Robin Fornengo and Denise Kubesh-Razo) to deep clean Town Hall in June
- Discussion re: ongoing issue of town hall garbage removal: Clerk Allen to discuss with Doug Wiita - what is the best way to handle Town Hall trash.

Supervisor Hodgeman made a motion to approve the deep cleaning of Town Hall by Robin Fornengo and Denise Kubesh-Razo and purchase a new vacuum up to \$200 for Town Hall. Supervisor Sweats seconded. Motion carried unanimously.

8. Department Reports

- a. Road - Noted recurring beaver activity, especially at Pansy Landing and report on Kelch Road. Post-trapping, accumulated debris will need to be cleared from Pansy Landing. Road grading and gravel needs to be determined from upcoming review.
- b. Fire – Duxbury Fire provided mutual aid for a grass fire. Duxbury Volunteer Fire Department Pancake Breakfast 7 AM to 1 PM at Wilma Town Hall.
- c. Planning – Planning Commission Bylaws will be discussed at the June Town Board meeting. Discussion on revising Ordinance to withhold new permits from applicants with outstanding zoning violations—will be considered in future Ordinance amendment (not immediate). Scheduled preliminary discussion at June Town Board meeting about discrepancies surrounding updated 2025 Ordinance.

9. Supervisor Hodgeman made a motion to approve Conflict of Interest Resolution for Darrick Sweats for the mowing and beaver trapping quote. Supervisor Proffit seconded. Supervisor Sweats Abstained. Motion Carried.

10. Open Forum was conducted.

11. Adjournment: Motion by Brent Hodgeman, seconded by Darrick Sweats, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 8:06 PM.

Minutes respectfully submitted by Andrew Allen, Clerk

Chair: _____

Next Meeting: June 8, 2026, at Town Hall at 6:00 PM

Clerk: _____