

**Arna Township
Aug 10, 2026
Held at Town Hall**

Board Members Present: Brent Hodgeman, Jan Proffit, Darrick Sweats

Clerk: Andrew Allen

Treasurer: Lynn Anderson

Guests: Bob Brewster, Walter Hodgeman, Glen Sladek, Todd Johnson, Cordelia Davis, Tracey Erickson, David Hughes, Andrew Zaccardi, Emily Zaccardi, Carol Washington, Reggie Washington, Bill Kennedy, Gary Ament, Ruth Ament, Pete Imbrone, Peggy Banks, John Heinsch

1. Call to Order and Pledge of Allegiance: Chair Hodgeman called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.
2. Supervisor Sweats made a motion to approve agenda. Supervisor Sweats seconded. Motion carried unanimously.
3. Supervisor Hodgeman made a motion to approve June and July meeting minutes. Supervisor Sweats seconded. Discussion: Clerk Allen noticed there was an error on July 13, 2026, minutes. Clerk Allen suggested to redact "#5 - May 11, 2026, Meeting Minutes given TB members via their meeting packets via the Public Folder." Motion carried unanimously.
4. Financial Report
 - a. Treasurer Anderson and Clerk Allen provided Cash Control Statements for July 2026 and Jan – July 2026. Cash Control Statement for both Treasurer and Clerk balanced with the July bank statement.
 - b. There was a delay in obtaining files from the previous treasurer, but all records are now received.
 - c. Discussion occurred about safe deposit box keys; Previous Treasurer does not have key. Treasurer Anderson and Clerk Allen will go to the bank to see what is currently in the safe deposit box and determine next steps to get another key. Only current authorized personnel can access.
 - d. Supervisor Hodgeman made a motion to approve financials as presented. Supervisor Sweats seconded. Motion carried unanimously.
5. Clerk Report
 - a. Couri and Ruppe Legal Seminar, Saturday, October 3, 2026, at the Rutledge City Hall (9 AM – 4 PM)
 - b. New IRS Mileage Rate \$ 0.76 starting July 1, 2026
 - c. Township Tuesdays
 - d. Annual MAT Conference, December 10 – 12, 2026 at the Grand View Lodge in Nisswa.
6. Old Business
 - a. Shared Road Agreement – Issue with New Dosey Township over shared plowing costs: After research, it was found that previous 2022 payment had been made. The bill was settled at \$840 for the past seasons, waiving older claims. New Dosey expressed interest in a formal annual agreement moving forward.
 - b. Cemetery Zoning - The board received a quote (\$3,500) to survey a portion of the township cemetery. The project was approved and payment is not due until completion of the project. The work is expected to be finished before winter. Contract was signed.

- c. MATIT - Discussion on adequacy of building and document insurance coverage, including electronic equipment and historical records. Board agreed to pay current premium and seek further advice from the insurance provider (MATIT) about values and coverage specifics. Treasurer and Clerk will follow up with MATIT for clarifications and potential adjustments.
- d. Update Resolution 2026-2 - The board updated payroll and expense reimbursement deadlines, requests to be submitted seven days prior to meetings. The old resolution was dissolved, and the new policy was adopted.
 - (A) Supervisor Hodgeman made a motion to dissolve Resolution 2026-2 and Supervisor Sweats seconded. Motion carried unanimously.
 - (B) Supervisor Hodgeman made a motion to adopt Resolution 2026-4 and Supervisor Proffit seconded. Motion carried unanimously.
- e. Fire – Fire contract was signed and the Town Board intends to ask Mike or a Representative of Duxbury Fire to come to a further meeting, provide an update on the 2025-2026 service calls, and advise of any additional future contract price increases.

7. Department Updates

- a. Fire – Fire training was help
- b. Road Update – Residents raised concerns about substandard gravel delivered on certain township roads. Discussion about accountability of the contractor and for road manager to contact the contractor for possible remediation. Other road maintenance needs were identified, including tree trimming and graveling specific areas.
- c. Zoning –
 - (A) Kim Erickson – Roy Street block – Zoning Administrator Brewster sent Resolution 2024-2 to Kim Erickson
 - (B) Zoning Administrator sent Mike Kluthey a letter and property was cleaned up.
 - (C) Landhere was served on July 24, 2026, and has 10 days to respond.

8. Open Forum was conducted.

- 9. Adjournment: Motion by Brent Hodgeman, seconded by Darrick Sweats, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 8:35 PM.

Minutes respectfully submitted by Andrew Allen, Clerk

Chair: _____

Next Meeting: September 14, 2026, at Town Hall at 6:00 PM

Clerk: _____